

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, June 11, 2019, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Audrey McGraw called the roll, all members being present except Jaeckel and White.

District 1.. Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5 James B. Braugher	District 6 Dan Herbst
District 7. Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Lloyd Zastrow
District 11..... Jeff Johns	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15.... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 ... Brandon White
District 19..... Jim Schroeder	District 20 Jim Mode
District 21. John C. Kannard	District 22 Blane Poulson
District 23... George Jaeckel	District 24 Roger Lindl
District 25. Matthew Foelker	District 26Joan Fitzgerald
District 27..... Conor Nelan	District 28 Dick Schultz
District 29.. Mary K. Roberts	District 30 Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Accepted as printed.

Rinard, Chair of the Executive Committee, moved that the minutes of the May 14, 2019, meeting be approved as presented. Seconded and carried.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
June 01, 2019**

Available Cash on Hand		
May 1, 2019	\$	43,049.19
May Receipts	\$	6,376,615.57
Total Cash	\$	6,419,664.76
Disbursements		
General – May 2019	\$	5,165,734.20
Payroll – May 2019		1,494,049.86
Total Disbursements	\$	6,659,784.06
Total Available Cash	\$	240,119.30
Cash on Hand (in bank)		
May 1, 2019	\$	445,393.51
Less Outstanding Checks		<u>685,512.81</u>
Total Available Cash	\$	240,119.30
Local Government Investment Pool -		
General	\$	15,182,239.86

DANA Investments	\$	29,328,718.53
Local Government Investment Pool - Clerk of Courts	\$	27,101.69
Local Government Investment Pool - Farmland Preservation	\$	177,004.70
Local Government Investment Pool - Parks/Liddle	\$	85,094.63
Local Government Investment Pool - Highway Bond	\$	<u>1,948,338.75</u>
	\$	46,748,498.16
2019 Interest - Super N.O.W. Acct.	\$	616.88
2019 Interest - L.G.I.P. - General Funds		166,636.82
2019 Interest - DANA Investments		346,709.38
2019 Interest - L.G.I.P. - Parks/Carol Liddle Fund		863.93
2019 Interest - L.G.I.P. - Farmland Preservation		1,797.06
2019 Interest - L.G.I.P. - Clerk of Courts		275.14
2019 Interest - L.G.I.P. - Highway Bond		<u>19,780.58</u>
Total 2019 Interest	\$	536,679.79

JOHN E. JENSEN, JEFFERSON COUNTY
TREASURER

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on June 20, 2019, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.
 2. Updates on the Jefferson County Comprehensive Plan given by Administrator Wehmeier.
 3. Short Video Presentation on the upcoming Farm Technology Days.
- The communications and notice were received and placed on file.

Public Comment. None

Annual Reports.

Finance Director, Marc DeVries, Dan Berg, representative from Sikich, presented the audit report for the year ending December 31, 2018, Health Department Director, Gail Scott, and Human Services Director, Kathi Cauley. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(13).

Tietz, moved to amend the County's Strategic Plan as presented. Seconded and passed. Ayes 28 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0,

Absent 2 (Jaeckel, White).

**Resolutions and Ordinance:
Jones, Finance Committee Chair, introduced Resolution
No. 2019-23**

Executive Summary

Claims have been made against Jefferson County for damages. The claims have been reviewed by the County's insurance carrier, WMMIC, and were recommended for disallowance based on the finding that the County has no liability for these claims and is not legally responsible for the alleged damages. This resolution formally denies said claims filed against Jefferson County and directs the Corporation Counsel to give the claimants notice of disallowance. The Finance Committee considered this resolution on June 11th, 2019 and recommended forwarding to the County Board to deny the claims.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claims were filed against Jefferson County as follows:

<u>Claimants</u>	<u>Loss</u>	<u>Date of Claim Filed</u>	<u>Summary of Claim</u>	<u>Alleged Damages</u>
Deidra Ulm and the Estate of Brian Ulm	8/3/18	3/1/19	Brian Ulm was traveling in his vehicle and entered a construction zone at the intersection of County CW and SC in the Town of Ixonia. Upon entering the construction zone, he encountered another vehicle in his lane of travel. In an effort to avoid the other vehicle, Mr. Ulm lost control of his vehicle resulting in an automobile accident causing Mr. Ulm's death.	

\$875,000

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones, moved for the adoption of Resolution No. 2019-23. Seconded and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2019-24

Executive Summary

Jefferson County Human Services was recently awarded a grant from the State of Wisconsin Department of Children and Families (DCF) to assist local efforts to support foster parents and normalcy opportunities for children in out-of-home care. Fifty-two agencies applied for the 12 grants available through the Department of Children and Families. Jefferson County will receive a grant in the amount of \$36,000 to fund activities, incentives, and supports for foster families from July 1, 2019 to June 30, 2020. The grant award requires Jefferson County to construct a weather resistant storage shed to hold children's clothing, hygiene supplies, toys, and other items which is considered a capital project.

On June 11, 2019, the Finance Committee considered this resolution and recommended forwarding to the County Board to accept grant funding in the amount \$36,000 from the Department of Children and Families.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, one of the main mechanisms to ensure foster parents have a positive experience fostering is to provide sufficient support to those foster families, and

WHEREAS, grant funding is available from the Foster Parent Incentive Grant to expand the services the Human Services Department provides to foster families.

NOW, THEREFORE, BE IT RESOLVED that the 2019 County Budget be amended to accept the grant funding from the Foster Parent Incentives Grant in the amount of \$36,000, with \$24,600 designated for 2019, and the remaining \$11,400 for 2020.

Fiscal Note: The Foster Parent Incentives Grant is for 12-months for a total of \$36,000. Jefferson County will receive reimbursement for costs incurred in 2019, which are estimated to be \$24,600, and reimbursement for the remainder of the costs, which are estimated to be \$11,400, in 2020. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Jones, moved for the adoption of Resolution No. 2019-24. Seconded and passed. Ayes 28 (Jones, Kelly, David,

Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 2 (Jaeckel, White).

Jones, Finance Committee Chair, introduced Resolution No. 2019-25

Executive Summary

Jefferson County commenced a foreclosure action for unpaid taxes and currently holds title to property located at 905 East Main Street, Watertown, Wisconsin, property identification number 291-0815-0411-209, with the principal amount of delinquent taxes and interest totaling \$75,719. This parcel of property had been abandoned by the owner and was formerly operated as a gas station. Due to environmental contamination, the property qualified for remediation funding through the DNR Remediation and Redevelopment Program. After remediation was completed to the satisfaction of the City of Watertown, the City informed Jefferson County that it was interested in purchasing this parcel of land and entered into an *Agreement for the Purchase of Tax Delinquent Property*, subject to ratification by the Watertown Common Council and the Jefferson County Board of Supervisors.

The Jefferson County Real Estate Tax Foreclosure Policy adopted by the Finance Committee authorizes the sale of land to the municipality where the foreclosed property is located at a cost equal to delinquent taxes and interest. The Finance Committee recommended making an exception to this policy after determining that based on this property's former use as a gas station and the possibility that additional remediation may be required, the likelihood of receiving a bid at the fair market value or for the amount of outstanding taxes and interest was unlikely. The Finance Committee also recommended selling directly to the City of Watertown for \$25,000 without following the usual publication and bidding procedures when selling tax delinquent property as authorized by section 75.69 (3) of the Wisconsin Statutes based on the City's plan to use this property for a public park. This resolution ratifies the *Agreement for the Purchase of Tax Delinquent Property* and authorizes the Jefferson County Clerk to convey the above parcel of real property to the City of Watertown upon payment of \$25,000. The Finance Committee considered this resolution at its meeting on June 11, 2019 and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County annually settles with local taxing jurisdictions, such as villages, school districts and cities by paying those jurisdictions their share of unpaid real estate taxes and receives a tax certificate and a tax lien on the property for which the taxes are due, and

WHEREAS, periodically the County takes title to properties subject to tax liens through foreclosure actions, and

WHEREAS, Jefferson County commenced a foreclosure

action and currently holds title to property located at 905 East Main Street, Watertown, Wisconsin, with the principal amount of delinquent taxes and interest due totaling \$75,719, and

WHEREAS, the City of Watertown has expressed interest in purchasing said parcel of property by entering into an *Agreement for the Purchase of Tax Delinquent Property* with Jefferson County, and

WHEREAS, § 75.69, Wisconsin Statutes, allows the County to transfer tax foreclosed property to another unit of government without following the usual publication and bidding procedures.

NOW, THEREFORE, BE IT RESOLVED that the *Agreement for the Purchase of Tax Delinquent Property* for the above described parcel of property is hereby ratified and the Jefferson County Clerk is authorized to convey the above parcel of tax delinquent property, Parcel #291-0815-0411-209, to the City of Watertown upon receipt of payment in the amount of \$25,000.

Fiscal Note: The proceeds from this sale in the amount of \$25,000 will be applied toward delinquent taxes and interest incurred for this property

Jones, moved for the adoption of Resolution No. 2019-25. Seconded and passed. Ayes 28 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 2 (Jaeckel, White).

Tietz, Parks Committee Chair, introduced Resolution No. 2019-26

Executive Summary

Since 1996, Jefferson County has received \$1,029,781.00 in funding from the Knowles-Nelson Stewardship Program used for land acquisition and recreational development on projects such as the Glacial River Trail, Rose Lake Acquisition, Korth Park Acquisition, Elk Farm Acquisition, Dorothy Carnes Park/Rose Lake and the Interurban Trail. The Knowles-Nelson Stewardship Fund is available each year in the form of grants to local units of government and nonprofit conservation organizations. This resolution shows Jefferson County's support for the continuation of the Knowles-Nelson Stewardship Program. The Parks Committee considered this resolution at its meeting on June 3, 2019 and recommended forwarding to the County Board for approval.

WHEREAS, the Wisconsin Legislature created the Knowles-Nelson Stewardship Program in 1989 to preserve valuable natural areas and wildlife habitat, protect water quality and fisheries, and expand opportunities for outdoor recreation, and

WHEREAS, per Ch. 23.0915(2c)(d), Wis. Stats., the Knowles-Nelson Stewardship Program is set to expire in 2020, and

WHEREAS, the program has supported land acquisition and capital development by the Department of Natural Resources (DNR), local governments, and nonprofit conservation organizations to preserve valuable natural areas, wildlife habitat, water quality and outdoor recreation for public benefit around the state, and

WHEREAS, Jefferson County has utilized Stewardship grant funds to acquire lands, develop trails and offer public outdoor recreation opportunities.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors considers the Knowles-Nelson Stewardship Program a valuable tool to preserve and restore natural areas, wildlife habitat and water quality while supporting the development of public nature-based outdoor recreation opportunities that promote economic development and enhance quality of life.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors supports a continuation of the Knowles-Nelson Stewardship Program.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded by the County Clerk to Governor Tony Evers, the Wisconsin Counties Association and Jefferson County's Legislative Representatives for the purpose of requesting that they assist in this endeavor.

Fiscal Note: This resolution has no immediate fiscal impact. The fiscal impact will be determined upon receipt of funding from the Knowles-Nelson Stewardship Program.

Tietz, moved for the adoption of Resolution No. 2019-26.
Seconded and passed.

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

**REPORT TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on January 17, 2019, March 14, 2019 and May 16, 2019 as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of Petitions: R4128A-19, R4139A-19, R4155A-19, R4156A-19, AND R4159A-19. Denial of Petition R4152A-19.

Dated this 20th Day of May, 2019. Blane Poulson, Secretary

The prior month's amendments R4144A-19, R4145A-19, R4148A-19, R4150A-19, R4151A-19 and R4153A-19 are effective upon passage by County Board,

subject to WIS. STATS. 59.69(5).

Nass, Planning & Zoning Committee Chair, introduced Ordinance No. 2019-03.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4128A-19 was referred to the Jefferson County Planning and Zoning Committee for public hearing on January 17, 2019 and March 14, 2019 and Petitions R4139A-19, R4155A-19, R4156A-19, and R4159A-19 were referred to the Jefferson County Planning and Zoning Committee for public hearing on May 16, 2019 and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL

Create a 2.66-acre A-2 zone at **N4531 Rome Rd** in the Town of Jefferson from part of PIN 014-0615-0144-000 (29.53 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. This approval is conditioned upon receipt and recording of the final CSM. (R4139A-19 – Daniel Buss)

Create a 5.5-acre A-2 zone from an existing A-1 zone near **N8187 County Road Q**. The site is on PIN(s) 020-0814-2134-000 (36.11 Ac) and 020-0814-2131-000 (40.00 Ac) in the Town of Milford. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. This approval is conditioned upon receipt of and recording of the final CSM. (R4155A-19 – Eggert Acres LLC)

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 3.00-acre lot around the home and buildings at **N9469 West Road** in the Town of Watertown from part of PIN 032-0814-0342-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This approval is conditioned upon receipt and recording of the final CSM and extraterritorial plat review. (R4128A-19 – Karl H Zinser Estate)

Create a 1.0-acre A-3 zone around the home and buildings at **N8187 County Road Q**. The site is on PIN 020-0814-2134-000 in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This approval is conditioned upon the receipt and recording of the final CSM. (R4156A-19 Eggert Acres LLC)

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

Create a 2.48-acre N zone from an existing A-1 zone at
Tuesday, June 11, 2019

N4882 County Road P. This is on PIN 026-0616-0612-000 (17.385 Ac) in the Town of Sullivan. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. This approval is conditioned upon the receipt of and recording of the final CSM and that the N zone cannot be sold separately unless a Variance for an easement is approved or 66' of frontage and access to a public is acquired for the zone. (R4159A-19 – Chris Shult)

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Nass, moved for the adoption of Ordinance No. 2019-03. Seconded and passed.

Nass, Planning & Zoning Committee Chair, introduced Resolution No. 2019-27

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County for a new building site on Duck Creek Road in the Town of Jefferson, and

WHEREAS, Petition R4152A-19 was referred to the Jefferson County Planning and Zoning Committee for public hearing on May 16, 2019, and

WHEREAS, the proposed amendment has been given due consideration by the Jefferson County Planning and Zoning Committee after public hearing held on May 16, 2019, as required by law, and the Committee after consulting with the Town of Jefferson Board and receiving public comment, made a recommendation to DENY Petition R4152A-19, and

WHEREAS, the proposed building site has been designated as wetland and is entirely in the floodplain, and

WHEREAS, the Planning and Zoning Committee determined that there is no buildable site on the parcel of property described in the Petition.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that Petition R4152A-19 submitted by Michael Bright to rezone 2.00 acres from A-1 to A-3 of PIN 014-0615-0211-001 to create a new building site on Duck Creek Road in the Town of Jefferson is hereby DENIED for the reasons stated herein and more particularly stated in the Planning and Zoning Committee Report to the County Board dated May 28, 2019, and the minutes and official record of the public hearing of May 16, 2019.

Fiscal Note: Adoption of this resolution will have no fiscal impact.

Nass, moved for the adoption of Resolution No. 2019-27. Seconded and passed.

Appointments.

Wehmeier, County Administrator, introduced the

following appointment:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Tim Semo, Johnson Creek, WI, to the Jefferson County Library Board to fill the unexpired term of Nancy Lust ending December 31, 2021.

Ari Roberts, Watertown, WI, to the Zoning Board of Adjustment for a three-year term ending July 1, 2022.

Morris moved to confirm the above appointments.
Seconded and passed.

Mode, Human Services Board Chair, introduced the following appointment:

By virtue of the authority vested in me under Section 59.54 (8), I hereby request confirmation of the following appointment:

Carol Ellingson, Jefferson, WI, to the Nutrition Project Council for a three-year term ending June 9, 2022.

Ruth Fiegi, Jefferson, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2022.

Janet Sayre-Hoeft, Johnson Creek, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2022.

Marcia Bare, Jefferson, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a term ending July 1, 2021.

Russell Kutz, Jefferson, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a term ending July 1, 2021.

Ellen Sawyers, Helenville, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2022.

Mode moved to confirm the above appointments.
Seconded and passed.

Proclamation.

Zastrow introduced Proclamation 2019-05, Proclaiming the Month of June as Dairy Month in Jefferson County.

Zastrow moved for the adoption of the Proclamation 2019-05, Seconded and passed.

Public Comment (General). Attorney Robert Bender had questions and was directed to speak with Supervisor Nass following the meeting.

Announcements.

Upcoming events in Jefferson County.

1. Jefferson County Fair, July 10th through July 14th.
2. Farm Technology Days, July 23rd through July 25th.
3. Brew with a View, Korth Park, June 27th.
4. Joint meeting with the Committee Chairs and Department Directors scheduled for June 20th.

Good bye to Chris Welch, reporter for Watertown Daily Times, as this is the last board meeting he will be attending.

Supplemental information presented at the April 16, 2019, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Tietz moved that the Board adjourn. Seconded and carried at 8:28 p.m.